

**MUNICIPAL ADMINISTRATION DEPARTMENT**

From

G. Balasubramanyam, B.Tech.,  
Commissioner,  
Chittoor Municipal Corporation,  
CHITTOR

To

The Assistant Audit Officer,  
State Audit,  
Chittoor

Roc.No.279/2011/B1, Dt. .06.2017

Sir,

**Sub :** Chittoor Municipal Corporation – Annual Audit and Accounts of  
Municipal Corporation for the year 2016-17 – Conduct –  
Regarding.

**Ref :** Lr.S.A.No.07/2017-18, dt.01.06.2017 of the Assistant Audit  
Officer, Chittoor.

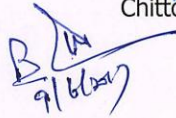
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With reference to the letter cited above, It is pleased to inform you that,  
this office is ready to produce all the records, Vouchers and final Accounts for  
the year 2016-17 for conduct of Audit.

I request you, to make it convenient to commence the Audit for the year  
2016-17.

Yours faithfully,

  
Commissioner,  
Chittoor Municipal Corporation

  
9/6/2017



Government of Andhra Pradesh,  
State Audit Department

From,  
Sri R.Ramachandraiah,  
Asst., Audit Officer,  
State Audit,  
Chittoor.

To,  
The Commissioner,  
Municipal Corporation,  
Chittoor.

*B3*  
*Keep the records*  
*and vouchers for*  
*audit for the year 2016-17*  
*intimate to*  
*21/6/17*  
*and*  
*name by*  
*31/6/17*

Lt.S.A.No: 07 /2017-18 Dt: 01 -06-2017

Sub: Audit - Annual Audit on the accounts of Municipal Corporation, Chittoor for the year-2016-17- intimation - Issued - Regarding.

Ref: 1. Approved Annual action plan for the year 2016-17.  
2. Annual Accounts for the year 2016-17.

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*COMMISSIONER*  
*Chittoor Municipal Corporation*  
*1/6/17*

The annual audit on the accounts of Municipal Corporation, Chittoor for the year 2016-17 will be taken up on or after from 15-06-2016, it is therefore, request you to produce all the vouchers, records & connected files for the year 2016-17 for audit verification, for early completion of Audit.

Yours faithfully,

*R. Ramachandraiah*  
Asst., Audit Officer,  
State Audit, Chittoor.

Copy submitted to the Regional Deputy Director, State Audit, Kurnool.

Copy submitted to the Dist., Audit Officer, State Audit, Chittoor for favour of kind information.

Phone — 9441738434.